



Longlands

Longlands Primary School and Nursery

part of the Marches Academy Trust

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30th January 2025

Dear Parents/Carers,

We are excited to announce the launch of our new **Bike Library**, funded by Shropshire Council, which is now available to support families within our community. This initiative aims to provide children with the opportunity to borrow bikes or scooters for a week at a time, promoting physical activity, outdoor play, and healthy living.

What is Available?

We currently have 8 bikes and 2 scooters, along with helmets, which can be borrowed by children at Longlands Primary School. These bikes and scooters are available for a **one-week** loan period (Wednesday to Wednesday).

How It Works:

- **Sign-Out Process:** If your child would like to borrow a bike or scooter, please visit the school office to sign it out.
- **Duration of Loan:** The bike or scooter may be kept for up to one week – Wednesday to Wednesday
- **Return Process:** The bike or scooter must be returned to the school office in the same condition by the end of the loan period.

Important Information for Parents/Carers

- **Liability for Damages:** Parents/carers will be held responsible for any breakages, damages, or loss of the bikes, scooters or helmets during the loan period. Please ensure that the equipment is looked after properly and kept in a safe place.
- **Return Condition:** If the bike, scooter or helmet is not returned by the end of the loan period, parents will be required to return it as soon as possible or pay for its replacement or repair.
- **Safety Responsibility:** Parents/carers are responsible for ensuring that their child uses the bike or scooter safely. We ask that you carefully check the equipment before use, ensure the helmet is worn at all times, and supervise your child's use, particularly if they are using it on roads or in busy areas.
- **Injury Prevention:** While the bikes and scooters are maintained to a high standard, we encourage you to remind your child to be cautious and to always wear a helmet to reduce the risk of injury. School do not accept responsibility for any injuries caused.

Agreement Form

To ensure that both parents and children understand the terms of the Bike Library, we ask that you complete and return the attached **Bike Library Agreement Form** before your child borrows any equipment. This form includes key points regarding your responsibilities as a borrower and acknowledges that you accept liability for any damage, loss, or injury during the loan period.



We hope that this new initiative will encourage our students to enjoy outdoor exercise and explore their local community. If you have any questions or would like more information, please do not hesitate to contact Mrs Hounsell, PE coordinator.

Thank you for your cooperation, and we look forward to seeing our students enjoying their new bikes and scooters!

Yours sincerely,
Lorna Hounsell
PE Coordinator
Longlands Primary School

Bike Library Agreement Form

I, the undersigned, am the parent/carer of _____ and hereby agree to the following terms:

1. I understand that my child will be borrowing a bike or scooter from Longlands Primary School for a period of one week (including a helmet).
2. I accept full responsibility for any damage, loss, or theft of the bike, scooter or helmet while it is in my care.
3. I will ensure that my child uses the bike or scooter safely and wears a helmet at all times.
4. I understand that if the bike, scooter or helmet is not returned at the end of the loan period, I will be responsible for returning it or paying for its replacement.
5. I will supervise my child's use of the bike or scooter, particularly on roads or in busy areas.

Parent/Carer Name: _____

Signature: _____ **Date:** _____

Child's Name: _____ **Class:** _____